

Type of Membership Desired: **Corporate Class** ☐ **Associate Class** ☐

Name (As to be shown on Certificate): _____

Name of CEO/Owner/Authorized Representative: _____

NIC No. of CEO/Owner _____ Contact No. _____

Address: _____

Type of Business: **Importer** ☐ **Trader** ☐ ***EPC** ☐ **Manufacturer** ☐ **Other** ☐

Year of establishment: _____ PEC Registration No. _____

Website: _____ Email: _____

NTN No. _____ GST Registered. YES / NO

Proposed by Member (name/company) _____ Registration #: _____

*(Engineering, Procurement and Construction)

SUBMISSION INSTRUCTIONS

Please submit the completed application form along with the following supporting documents to the Pakistan Alternative Energy Association office. (Incomplete application will not be entertained,)

- Application on firm's original letterhead signed by the Proprietor and addressed to Secretary General PAEA for grant of new membership
- Completely filled in membership form, duly proposed and seconded by existing PAEA member
- Authority letter on original letter head of the firm in case of an employee or consultant is submitting the application. Partnership
- **For detailed requirements, please check last page.**
- Evidence of payment for Membership Fee: **Cheque** ☐ **Pay Order** ☐ **IBFT/online** ☐

(Payable in the bank account of Pakistan Alternative Energy Association - NTN No. B-059039-8)

REGISTRATION & RENEWAL FEE STRUCTURE

Corporate Class Membership Annual Fee Rs. 25,000 (Rupees Twenty Five Thousand)

Associate Class Membership Annual Fee Rs. 15,000 (Rupees Fifteen Thousand)

Foreign Companies having branch office (registered) in Pakistan 500 USD

TERMS AND CONDITIONS

- Membership period of one year will commence from 1st April till 31st March of next year
- Normal time of membership processing is approximately 2–3 weeks from the date of receipt of the application, at the Head Office. Applicants will be informed about eligibility status, within a week's time. Membership Certificate shall be sent after processing.
- The membership fees are non-refundable and non-transferable.
- PAEA retains the authority to terminate or suspend any membership without prior notice in the event of a violation of rules and regulations.
- Members are expected to actively participate in association activities & events.
- Members will receive regular updates & communications from the association.

I, the undersigned, hereby apply for membership with the Pakistan Alternative Energy Association. By signing below and acknowledge that:

- I have read and understood the rules and regulations set forth by the regulatory authorities governing the activities of the Pakistan Alternative Energy Association.
- I have not been involved in any illegal activities, and I have not been convicted of any criminal offenses in the past.
- I undertake to comply with all applicable laws and regulations related to alternative energy activities in Pakistan.
- I agree to abide by the membership instructions issued by the Pakistan Alternative Energy Association and to promptly respond to any communication or request from the association.
- I understand that any violation of the rules and regulations or any breach of the association's code of conduct may result in the termination of my membership.
- I solemnly declare that the information provided is correct to best of my knowledge and I accept the code of conduct and ethics of the Association (PAEA).

📍 H# 370-B, Street No. 37, F-11/3
Islamabad, Pakistan.

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🌐 www.aeapakistan.org ✉ info@aeapakistan.org

SIGNATURE OF APPLICANT

Date: / /

FOR OFFICE USE ONLY

Membership Approved

☐

Not Approved

☐

Membership #

APPROVING AUTHORITY

Date: / /

REQUIERED DOCUMENTS

Proprietorship

- Application on firm's original letterhead signed by the Proprietor and addressed to Secretary General PAEA for grant of new membership.
- Completely filled in membership form, duly proposed and seconded by existing PAEA member
- Photocopy of C.N.I.C of the proprietor.
- Photocopy of National Tax Number (NTN) certificate of proprietor as a business individual bearing the tile of business applied for membership.
- Photocopy of Sales-Tax Registration number certificate (if applicable).
- Authority letter on original letter head of the firm in case of an employee or consultant is submitting the application.

Partnership

- Application on firm's letterhead signed by the Managing Partner and addressed to Secretary General PAEA for grant of new membership.
- Completely filled in membership form, duly proposed and seconded by existing PAEA member
- Photocopy of C.N.I.C of all partners
- Photocopy of National Tax Number (NTN) certificate of firm / company along with NTN of all partners bearing the title of business applied for membership.
- Photocopy of Sales-Tax Registration number certificate (if applicable).
- Photocopy of Form-C in case of registered firm.

Private Limited or Limited Company

- Application on company's letterhead signed by the Managing Director / Chief Executive and addressed to Secretary General PAEA for grant of new membership.
- Completely filled in membership form, duly proposed and seconded by existing PAEA member.
- Photocopy of C.N.I.C of all directors.
- Photocopy of National Tax Number (NTN) certificate of the Company.
- Photocopy of Sales-Tax Registration number certificate (if applicable).
- Bank certificate in original (not older than three months) bearing the title of business applied for membership.
- Latest Form 29 or Company Profile (CTC) not older than 30 days at time of application.

Membership Categories

Corporate Member (CM)

A member of a trade organization which is either a body corporate or a multinational corporation with its head office or branch office in Pakistan or a sales tax registered manufacturing concern or a sales tax registered business concern having annual turn-over of Rs. 50 million or above shall be a "Corporate Member"

Associate Member (AM)

A member of a trade organization which is not, a body corporate or a multinational or a sales tax registered manufacturing concern or a sales tax registered business concern having annual turn-over of Rs. 50 million or above shall be a "Associate Member".

Membership shall be granted in the light of above mentioned criteria and there shall be no discretion to choose the membership class by the prospective member. An application for membership must be accompanied with the below mentioned relevant documents: